

A photograph of an Airbus H160 helicopter in flight, viewed from a low angle. The helicopter is white with blue accents and the Airbus logo. The background shows a mountain range under a cloudy sky.

**AIRBUS**

## ***WE'RE LOOKING FOR A PRODUCTION PLANNER POSITION LOCATION: FORT ERIE, ONTARIO***

The Production Planner is responsible for setting production schedules and reports, based on forecasted and customer order demands and/or safety stock demands. To satisfy the demand, the Production Planner must issue, deliver, and maintain production work orders and to make sure all requirements of the work orders are met. In addition, the Production Planner assists with aircraft completions, through work orders as well as creating and maintaining routings, BOM's and Master Material Data for the formation of manufactured components, new helicopter completion parts and installations.

### **MAIN RESPONSIBILITIES**

#### **Work Orders – 50%**

- Fulfil the demands (Forecasted, Customer Orders or Safety Stock) by issuing and expediting manufacturing work orders driven by MRP and those that have been generated by independent demands (Non MRP'd items)
- Maintaining routings and bill of materials (BOM's) in making sure they are at the latest revision and structured to meet Production and Quality requirements
- Tracking shortages for work orders within the production area

#### **Create and Maintain Routings & BOM's – 15%**

- Create and maintain routing and BOM's for the creation of manufactured components, kit, aircraft completion parts and installations by using SAP, drawings, service bulletins, installation instructions, MID's and Aircraft Manuals (etc.) This includes reviewing and setting Master Material Data for all manufactured parts.

#### **Expedited Work Orders – 10%**

- Assist with new helicopter completions (NHC) by issuing and expediting work orders that are generated by customer demand or by project ATP (Authorization to Proceed). This includes tracking shortages over the entire length of the new helicopter completion (NHC) and producing reports to support the NHC activity.

#### **Manage Schedules – 10%**

- Manage schedules of various shops by creating and/or supplying and updating detailed shop schedules based on priorities and/or dates on a daily or weekly basis

#### **Production Forecasts – 5%**

- Set Production and service forecasts by adding requirements that are set out by customer orders/demands or inventory requirements (Safety Stock) for the manufacturing of kits and/or parts



### **Handling Non-Conformances – 5%**

- Handle non-conformances in a timely manner related to manufactured components and aircraft completions in SAP and apply Quality Notes (QN's) to production or rework orders.

### **Assist with Program Management / Pricing – 5%**

- Assist Program Management and/or Pricing to calculate quotes/estimates or verify costs for manufactured components and/or installations
- Analyse material and labour costs as well as lead-times associated with manufacturing parts, assemblies, kits and installations and make recommended adjustments

### **MINIMUM JOB REQUIREMENTS**

- College Diploma in Manufacturing/Mechanical Technician, or Technologists Program or Business/Operations Management Program
- MRP/ERP training/experience
- APICS/CAPICS and/or CPIM Certification would be an asset
- Aviation experience would be an asset

### **EXPERIENCE**

- Be a team player with a positive and pro-active attitude
- Adaptable to a fast paced and changing environment
- Ability to work independently and under general supervision with various departments and transversal teams
- Strong communication skills (both written and oral)
- Able to use independent action and judgement to solve common problems with time sensitivity
- Knowledge to apply policy/processes and procedures
- Excellent problem solving and organizational skills
- Attention to detail
- Able to tolerate stress